



St Raphael's Parish Pastoral Council

Meeting Minutes

<p>DATE: Thu 19 September 2013</p> <p>TIME: 7.00 pm to 8.45 pm</p> <p>LOCATION: St Raphael's Hall</p>	<p>ATTENDEES: Rev. Isidore ANANTHARAJ (Parish Priest) Sharon SAAB (President) Adele FINLAY (Vice President) Jan JORGENSEN (Secretary) Rosie GOULD (Vice Secretary) Gail DAWSON Sophia ZAKHEM Max MONTECILLO Chris WONG Br. Ben KRUPOWICZ (Parish Pastoral Assist) Maryanne HEMSLEY (Parish Co-Ord/Sec)</p>	<p>APOLOGIES: Carl PAVIA Minh NGUYEN</p>
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Next Meeting: Thu 17 October 2013
 Start 7.00 pm at St Raphael's Parish Hall

ITEM	DISCUSSION	ACTION / RESPONSIBILITY
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Fr. Isidore Address

1. Welcome	<ul style="list-style-type: none"> ▪ Welcome & prayer by Fr. Isidore 	
2. Introduction	<ul style="list-style-type: none"> ▪ Introduction of members 	
3. Election of Office Bearers	<ul style="list-style-type: none"> ▪ Information on formation of New Pastoral Council ▪ Office Bearers elected: <ul style="list-style-type: none"> ○ President – Sharon SAAB ○ Secretary – Jan JORGENSEN ○ Vice President – Adele FINLAY ○ Vice Secretary – Rosie GOULD 	

Other Items

1. Introduction of Possible Goals (refer Handout attachment)	<ol style="list-style-type: none"> 1. Build a Stronger Community 2. Celebrate our Sacraments the Best Way We Can 3. Deepen Our Spirituality 4. Reach Out to Those in Need 5. Share the Good News 6. Make Sure that we have money to what needs to be done (Fundraising) 	
2. Goal 1 – Build a Stronger Community	<p>Strategy:</p> <ul style="list-style-type: none"> ▪ Get to know each other better socially <p>Tactics suggested were:</p> <ul style="list-style-type: none"> ○ Parishioner Name Tags ○ Make announcements at Church ○ Utilise church main door rather than side door 	<ul style="list-style-type: none"> <input type="checkbox"/> Maryann: to buy Name tags & Artline pens Announcements by: <ul style="list-style-type: none"> <input type="checkbox"/> Sat – Sharon Saab <input type="checkbox"/> Sun – Rosie Gould <input type="checkbox"/> Fr. Isidore to enter and exit via church main door

	<p>Strategy:</p> <ul style="list-style-type: none"> ▪ Improve our Communication <p>Tactics suggested were:</p> <ul style="list-style-type: none"> ○ Be consistent and more information to be given every week. ○ Website to be updated. Currently not live and is controlled by two people but not being updated 	<ul style="list-style-type: none"> <input type="checkbox"/> Maryann/Sharon: Small report of Pastoral Council to be place in Bulletin <input type="checkbox"/> Maryann: to chase and get commitment from Website people or offer to other people to regularly update
	<ul style="list-style-type: none"> ○ Church Sound System – report of late is system is much clearer and louder, even though some of congregation at back of church still unable to hear sermon at lectern. Need to advise people in church who are hard of hearing can use hearing loop. 	<ul style="list-style-type: none"> <input type="checkbox"/> Br. Ben: investigating whether can access loop in church <input type="checkbox"/> Maryann: to source hearing loop signage
	<ul style="list-style-type: none"> ○ Introduction to Mass to be given re information such as hearing loop etc. Max suggested Liturgy group to assist Br. Ben 	<ul style="list-style-type: none"> <input type="checkbox"/> Max & Br. Ben: to manage introduction & report back to Pastoral Council
	<ul style="list-style-type: none"> ○ Feedback/New Ideas Book – open to all parishioners. 	<ul style="list-style-type: none"> <input type="checkbox"/> Br. Ben: organise Feedback book <input type="checkbox"/> Sharon: to check book each week & delegate to appropriate persons/committees <input type="checkbox"/> Bulletin – Sharon to put together Bulletin notes & send to Maryann for addition
	<ul style="list-style-type: none"> ○ New church Members – Pastoral Council to network at Mass to encourage new parishioners 	<ul style="list-style-type: none"> <input type="checkbox"/> All Pastoral Council members
3. Congregation Nbrs	<p>Concern over & how to modify?</p> <ul style="list-style-type: none"> ▪ nbr. of people leaving early or arriving late to Mass ▪ young families not regularly coming to Mass 	
4. St Raphael's Feast Day	<ul style="list-style-type: none"> ▪ Sunday 29 September 2013. Suggestion of morning tea after Sunday Mass – not confirmed. School celebrated St Raphael's Day on 19 Sep. 	
5. Christmas Get Together	<ul style="list-style-type: none"> ▪ Saturday 30 November 2013 – suggested date. ▪ Fundraising Raffle to fund lighting for Church 	<ul style="list-style-type: none"> <input type="checkbox"/> Sharon: to contact Jo Stores/Principal re availability of Hall
6. School Bins	<ul style="list-style-type: none"> ▪ Jo Stores/Principal advised school inconvenienced by Parish using Bins as overfilled. ▪ Hirers/Users of hall to provide own bins & take own rubbish with them. 	<ul style="list-style-type: none"> <input type="checkbox"/> Br. Ben: investigate availability of plastic garbage bins for users
7. Way Forward	<ul style="list-style-type: none"> ▪ Pastoral Council to take goals home and look at sub committees to be organised e.g. Lenten and Advent. ▪ Make suggestions at next pastoral meeting 	<ul style="list-style-type: none"> <input type="checkbox"/> All Pastoral Council members