



# St Raphael's Parish Pastoral Council

Thursday 1 September 2016

7.00 pm to 8.30 pm

St Raphael's School Hall

## MINUTES

### ATTENDANCE:

Sharon, Br. Ben, Annette, Carl, Natalie, Chris, Michael, Max, Minh, Rosie

Chairperson – Sharon; Minutes Secretary - Carl

### 1 Welcome and apologies

Apologies from Father Isidore and Jan

### 2 Welcome and prayer

Sharon welcomed all and Michael led us in prayer.

### 3 Previous minutes 26 May 2016

Reviewed and accepted with Michael moving to accept and Br. Ben seconding.....carried.

### 4 Presidents Report - Sharon

- Parish Dinner (Christmas in July) - combined with Mater Dei – all went well and Marguerite from Mater Dei was finalising the profit calculations.
- Altar serving roster working very well – more servers coming through and importance of parents to support this was noted.

### 5 Principals Report - Annette

- First Eucharist has been completed – two Masses were needed because of the number of students (ultimately the final number was 28 – from initial planning for 34). Next year whether two Masses are needed will be evaluated depending on numbers (noting that the families attending also adds to the numbers). Logistics can be challenging (Choir, Singing, Photos etc..)
- St.Raphael's Day will be celebrated over two days:
  - Kids helping Kids Day (21<sup>st</sup> September) – children will assist in setting up stalls with monies raised to go to Sth Africa, East Timor and other Social Justice causes. Parishioners welcome to attend.
  - The following day a “whole of school” Mass of thanksgiving will be held to offer up the donations. A celebrant will be needed as Father Isidore will be away. (**AP. Annette** to talk to Father).

- Thanks to Men's Group and Daniel Fernandes for clean out working bee of material from under the church. There are still same old Paint Tins at side of church – **AP Carl** to confirm next Chemical Clean Out in our area – and organise removal.
- SPARS continuing on Thursday mornings – parishioners are welcome to attend – **AP Michael** to promote via the Bulletin.
- Social Justice – a lot happening – opportunities for parishioner involvement will be advised to Michael/Carl.

## 6 Youth Report/Update - Natalie

- WYD was fantastic – over 500 photos/videos – as a group leader the days were very long (6.30am to 1am) but rewarding. Natalie will speak/present at upcoming Masses. Highlights were the opening ceremony (Natalie carried the Australian Flag), Rosary with the German delegation, the 20km walk/pilgrimage to the final Mass (Natalie carried the Icon of the Black Madonna). It was an amazing experience.
- Fortnightly Friday Youth Group meetings commencing from this Friday. Natalie will promote at the morning school assemblies. Also promoted with notices via the Skoolbag App (via school secretary) to the Year 5s and 6s. Ellen helped Natalie out and covered very well whilst Natalie away at WYD.

## 7 Parish Update

### 7.1 General Parish update – Michael

- Acolyte and Eucharistic Minister training has been completed and instituting will occur over the coming Masses. A Code of Conduct needs to be signed.
- Father Isidore will be away from 5<sup>th</sup> Sept to 12<sup>th</sup> Oct, Father Chaminda will be filling in and also Fr. Leo Coffey on 17<sup>th</sup>/18<sup>th</sup> Sept (Br. Ben will work out transport for him). Weekday Communion Services will be held (Michael/Br.Ben) and Fr. Jan on Fridays.
- Michael will also be away on pilgrimage to Holy Land 18<sup>th</sup> Sept to 2<sup>nd</sup> Oct.
- Stained Glass window breakage was fixed under insurance – looking now to place grill in front of it for protection (**AP Minh** to have a look at this).
- Well done and thanks to Br.Ben for the 3<sup>rd</sup> June Public School Mass & supper in the Hall – it went well and was well attended.
- Youth Group scheduling – **AP Natalie** to put a roster/spreadsheet together and Michael will also place in the Bulletin.

### 7.2 Business Arising from previous Minutes

- Social/Fundraising Committee:
  - Sharon and Rosie advised this committee needs to be reformed to plan for future fundraising including Parish Christmas Dinners etc.. - volunteers needed. Rosie suggested the committee needs renewal with new people.
  - Possible date for XMAS dinner is 26<sup>th</sup> November. Noted that Natalie knows a DJ/MC that can assist.

- The Christmas in July feedback was that the joint St.Raphael's and Mater Dei committee worked very well.
- Crying Room:
  - Discussion took place on crying room – issue is where this can be placed – no immediate solution evident – noted that there are restrictions on what can be done to the building due to heritage status.
- Church PC:
  - Carl provided Kensington Lock to Michael for possible use to secure the church laptop on top of the cabinet.
- RCIA:
  - Max was asked to table feedback/suggestion to the pastoral council re RCIA – perhaps St.Raphael's can run supplement RCIA with new lessons (simpler structure and use of PowerPoint presentations). Discussion ensued – important to follow up with Father Isidore and Graham to share this feedback.
  - Follow up group could assist RCIA new Catholics – how best to engage them and ensure their involvement in the parish and growth in the faith.
- Fire/Safety Checks:
  - Br.Ben advised these are carried out every year. Minh and Chris suggested maybe “back to base” alarm system (more smoke alarms?)
- Church History:
  - Ongoing work - Rosie indicated the first draft is well underway.

### 7.3 Other

- Elderly and Youth event:
  - Suggested this could be a yearly event – target for next May 2017 – a Lunch Event. A Committee needs to be set up to organise.
- Notice Board:
  - Sharon raised a point about the Notice Board – referenced the one at St.Declans.....Annette also mentioned perhaps council can consider new board for the church near front gate/or at corner showing pictures, notices of events, schedule of Masses. More welcoming – possibly electronic board.
  - Also maybe a bigger notice board at the side of the church (glass cabinet?) approx. \$700?

**8 Standing Item:**

**8.1 Pastoral Plan – Visit goals not discussed previously or requiring discussion**

To be carried over. New plan to be looked at in line with Diocesan Plan when that comes out.

**9 Next Meeting**

Scheduled for 7pm on

**Thurs 24<sup>th</sup> November**

**Meeting Closed – 9.00pm**