



St Raphael's Parish Pastoral Council

Thursday 24 November 2016

7.00 pm to 8.30 pm

St Raphael's School Hall

MINUTES

ATTENDANCE:

Father Isidore, Br. Ben, Annette, Carl, Chris, Michael, Minh, Rosie

Chairperson – Rosie; Minutes Secretary - Carl

1 Welcome and apologies

Apologies from Sharon and Max

2 Welcome and prayer

Father Isidore welcomed all and led us in prayer.

3 Previous minutes 1 Sept 2016

Reviewed and accepted.

4 Presidents Report - Sharon (via email)

- Sharon provided an update to Carl via email – topic was mainly the upcoming Christmas Party. Details noted in Section 7.2 below.

5 Principals Report - Annette

- Update on street parking situation: sign has changed in Russell Lane providing extended pickup area and one handicapped parking spot.
- Also noted double lines have been implemented in George Street – therefore cars should not be making U turns now – need to use the turning circle at the end of the street or three point turn.
- Early notice that Major building works will be commencing in 2019 – planning in progress and this will be a two year process.
 - Current work commencing shortly will be veranda and double doors in north building and also Amphitheatre upgrades.
- Parish/School team meetings restarted last term and continue to provide a good way to ensure communication between School and Parish. Team consists of Michael Fernandes, Father Isidore, Br. Ben, Jennifer Milne (REC) and Michelle Kerr (Family Coordinator).

6 Youth Report/Update - Michael

- WYD talks given at the churches by Natalie – well delivered and received.
- Fortnightly Friday Youth Group meetings have been happening with average of 10 attending.
- Catholic Youth Services have sent information out re Youth Ministry Program (**AP: Father** – to discuss with Natalie).....eg: helping out with Youth Liturgy.

7 Parish Update

Business Arising from previous minutes:

Rosie reminded meeting that a new Fundraising Committee needs to be formed.
Ongoing action to identify new committee members.

7.1 General Parish update – Michael

- Christmas in July funds (including from previous year) have been transferred into St.Raphael's Account. The amount was \$11,081.
- Perspex shields have been installed (thanks to George Saab) for stained glass windows (protection for water/breakage)...
- Grill for windows still needs to be installed (**AP Br.Ben** - will speak to Handyman).
- Acolytes and Eucharistic Ministers installed. Some Code of Conduct forms still need to be signed – Br.Ben suggested this can be done at the 7th December “thanks” get together. (**AP Michael**).
- Still looking into using Kensington Lock to secure PC.
- Norma is playing at both Parish Masses – thanks.
- Christmas Liturgy – additional helpers needed.
- Year of Mercy closed:
 - Walk with Christ went well – Parish Banner (organised by Michael and Praneeti – thanks) was prominent. Thanks to bearers – Carl, Susan and Norman).
- Several Baptisms conducted recently – thanks to Br. Ben for setting up the church beautifully on each occasion.
- Shirley leaving – send off needs to be organised (see Section 7.4 below).
- **Father** also advised the following:
 - Thanked St. Raphael's parishioners for supporting the Mater Dei 60th Anniversary Mass – including Choir
 - Parish 2020 is being launched soon and asks that we all participate in this important initiative by the Archdiocese in renewing its Pastoral Plan. The Parish and School will need to be involved in the working groups that will no doubt be set up – with assistance and input into the Plan
 - This upcoming Sunday at 2pm is Multicultural Mass and celebration at St. Mary's Cathedral. All welcome.

7.2 Christmas Party

- Christmas dinner is 26th November...i.e. this coming Saturday. Sharon has promoted and coordinated this via the recent Masses and School this week and set up of the Hall will take place this Friday (i.e. tomorrow evening) – volunteers requested.
- School children will sing two songs to start off the evening followed by grace said by Father. Food organised as per previous – i.e. attendees requested to “bring a plate” to share.
- Currently looking for a Santa for the evening. DJ/Entertainment will be provided by Natalie’s friend.

7.3 History of St. Raphael’s church - Rosie

- At 3rd/4th Drafts currently so project is nearing completion and \$2,000 has been kindly donated by the Catholic Club for a Designer and Editor.
- Book proceeds are for the Parish.

7.4 Past Parishioners recognition - Rosie

- Context is that there are a number of past parishioners (for example Shirley) that have done a lot of work, fundraising and organising for the Parish over many years. These people have now moved out of the Parish and some acknowledgement would be appropriate as a “thanks”.
- Suggestion that a special Mass be celebrated followed by a Morning Tea which would be advertised in the Bulletin so that current parishioners can participate and show appreciation. Annette also suggested this could be a once a year event and that date could be locked in.
- Father suggested a “1st Sunday” morning mass (followed by a special morning tea)looking at 5th February 2017 as likely date.
- Rosie advised that she has at least 6-10 people in mind. **AP Rosie** – to let Father know in writing the nominations for Archbishop Awards which would be an appropriate acknowledgement of thanks. Personal invitations would then be sent by Father to the recipients.
- Organising meeting will be held early in the new year.

7.5 Other/General Business - All

- Unstable brick walls under the church – project for Men’s Group to address. **AP Minh and Carl** – to coordinate with Annette/Br. Ben in January for possible removal of dirt (using Green Bin or other?) if required.

8 Standing Item:

8.1 Pastoral Plan – Visit goals not discussed previously or requiring discussion

To be carried over. New plan to be looked at in line with the Parish 2020 Diocesan Planning as that develops. **AP Carl** – to send Michael a soft copy of the latest Pastoral Plan to upload to the parish website (if not already there).

9 Next Meeting

Scheduled for 7pm on

Thurs 16th March 2017

Meeting Closed – 8.15pm