



St Raphael's Parish Pastoral Council

Thursday 16 March 2017

7.00 pm to 8.30 pm

St Raphael's Hall

MINUTES

ATTENDANCE:

Father Isidore, Br. Ben, Annette, Carl, Chris, Michael, Minh, Rosie

Chairperson – Minh; Minutes Secretary - Carl

1 Welcome and apologies

Apologies from Max

2 Fr Isidore Welcome and prayer

Father Isidore welcomed us all and Carl read Parish 2020 prayer.

Father also advised that Sharon has formally resigned as President of the Pastoral Council and gave thanks for her efforts and time for our Parish community over the past four years. A letter of thanks has been sent by Father to Sharon.

Minh has been asked by Father to take on the role of President of the Pastoral Council and he accepted.

3 Previous Minutes 24 Nov 2016

Reviewed and accepted with Michael proposing and Rosie seconded.

4 Presidents Report – Sharon

No report – held over until next meeting for Minh to provide.

5 Principals Report – Annette

- Pope Francis Awards – Annette hosted presentation just prior to the Pastoral Council meeting at which all attended. The school is part of the Pilot Program which seeks to recognise and encourage Year 5 and Year 6 student participants in volunteering their time to various school and parish activities.
 - One of the goals is to strengthen school and parish ties and parishioners will be requested to participate by supporting the students during parish related activities. (Working With Children Checks will need to be completed for those without this). Planning will commence in May with the program rolling out in Terms 2 and 3.

- After Easter, Annette and/or Cheryl from the Archdiocese office will make announcements/present the Pope Francis Award program at Masses.
- Afternoon Playgroups will commence shortly as a new program offered by the school and this will be open to all local children.

6 Youth Ministry Update – Natalie/Michael

Michael provided the following update:

- 10 to 12 children on average still attending the after school fortnightly Youth Groups run by Natalie. Annette suggested Natalie can pop in to the school at some stage to raise the profile of the Youth Group.
- Currently planning to alternate the Youth Group venue to Mater Dei as well to encourage attendance from students at that school as well.
- **AP (Father and Michael):** to meet again with Natalie to discuss how things are going and whether any further support needs to be provided for the Youth Group ministry.

7 Parish Update – Michael and All

7.1 Business arising from previous Minutes and general update

- The functions organised since last meeting all went well:
 - Parish Christmas party – much singing, fun and Santa for the kids
 - Thank you Christmas get together for all those involved in St.Raphael's and Mater Dei ministries was well attended and much appreciated.
 - The "past parishioners" thank you Mass and morning tea was a wonderful event and the feedback provided to Rosie was that the invitees enjoyed the party. Thanks to all those who volunteered to make this event so successful.
- The brick walls under the church have been completed – thanks to Minh and his team of volunteers. More work needs to be done however and this may require a different solution. George Saab is investigating the options.
- The Kensington lock has been installed on the laptop in church and this is now permanently on top of the cabinet for ease of use.
- There is a problem with the audio system in church – this is being investigated and Clare Communication has come to upgrade firmware and install a spare amplifier to try and isolate the fault.
- A very busy time at the moment:
 - Many Baptisms happening
 - A lot of Kindergarten interviews
 - High School references
- Norma from our church music ministry is helping out at Mater Dei – thanks
- Lenten Program has commenced – with 3 groups – two meeting at St.Raphael and one at Mater Dei
- Two people attended recent Eucharistic Minister course.
- New Fundraising Committee still needs to be formed. Ongoing action to identify new committee members. However, at this stage – committees will be formed as required for each event or for each project as needed. Br Ben mentioned the upcoming Anniversary of St.Raphael's next year as an opportunity for a committee to start organising.

7.2 Parish 2020 SURVEY – Carl

- The Survey is currently being promoted at the Saturday and Sunday Masses via announcements, handouts, PowerPoint slide and notices on the desks in church and noticeboard.
- Further promotion in school newsletter to pick up the parent community. **AP (Carl):** to send through a Parish2020 notice to Daniela Carrabs to place in the next newsletter. (DONE- CP).
- Parish2020 process and survey questions are very useful prompts to help us as a Council think about planning and direction for our parish.
- **AP (Carl, Father and Michael):** Meeting between the parish coordinators to be organised.

7.3 History of St. Raphael's church - Rosie

The final draft/manuscript has been completed and is under review by selected people to be proof read.

7.4 Other/New Business

- Annette – advised of an incident at last weekend's children's Mass where two children were very close to being struck by a car in the school grounds. Fortunately, no one was struck or injured however this does highlight the need for "no go" parking areas and extra vigilance when children's Masses are on. Br Ben mentioned that a Parking Plan has been drawn up by Earl and that this could be modified to allow some restricted parking. Some form of traffic policing will need to be in place during these Masses. Michael has the schedule for the children's Masses and announcements will be made (notices in the Bulletin) to inform the parishioners.
- Minh – suggested the Minutes of the Pastoral Council meetings be uploaded onto the parish website. **AP (Carl):** to send through past Minutes to Minh (DONE – CP). **AP (Minh):** to upload.

8 Standing Item:

8.1 Pastoral Plan – to be reviewed in light of the future Parish2020 process currently underway.

9 Next Meeting

Scheduled for 7pm on

Thurs 8th June 2017

Meeting Closed – 8.50pm